



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

SCHEDULED

MEETING ATTACHMENTS (ID # 5118)

Meeting: 10/31/19 08:40 AM

Department: County Clerk

Category: Meeting Items

Prepared By: Paula Brumfield

Initiator: Paula Brumfield

Sponsors:

DOC ID: 5118

Meeting Attachments

ATTACHMENTS:

- 103119 2019 Budget Adjustment - CIRCUIT CLERK (PDF)
- 103119 STOP Grant Acknowledgement Signed (PDF)
- 103119 STOP Grant Information (PDF)
- 103119 Commission Office 2020 Budget (PDF)

Budget Adjustment Requests
2019 Budget Year

As a first-class county, there are just a few opportunities to amend the approved budget. The amendments presented today are to appropriate funds to cover expenditures greater than were included in the original budget to avoid funds having total actual expenditures greater than their total budgeted expenditures.

These can fall into four categories:

1. Emergency (RSMo 50.630) Transfers from the emergency contingency can be made any time during the year to any line item, as long as there is enough money in the Emergency Contingency Fund.
2. Unanticipated Revenues (RSMo 50.622). Revenues that were not anticipated and not budgeted for can be appropriated to an expenditure line.
3. Agency Transfer: (RSMo 50.630). After November 1 of each year, transfers can be made between Agencies in the same fund over with authorization of the county commission and recommendation of the budget officer.
4. Carryover Fund Balances (RSMo 50.610). Carry over funds are considered as part of the current year revenues for budgeting purposes and can be allocated to any line item in the same fund as necessary.

The two Budget Adjustment Requests all fall within items 2 and 4 above.

2019.1 – Law Library Fund. Appropriation of unanticipated revenues and carryforward balance.

2019.2 – Consolidated Courts General Revenue. Allocation of carryforward funds for line items not included in 2019 approved budget

Budget Adjustment Request Form
 County of CHRISTIAN ♦♦♦ State of MISSOURI

2019-2

Date: 10/21/2019

PERSON REQUESTING	TITLE/POSITION	DEPARTMENT
Barb Barnett-Stillings	Circuit Clerk	Consolidated Courts

Item (s) Requested : Appropriation of carryforward balance

Reason for Request: Unanticipated expenditures in excess of originally budgeted for were required for new courtrooms and Supreme Court ruling to pay for pretrial services for indigent defendants

Amount Requested : \$ 73,346.14

Source of Funds: Carryforward Balance
 (Other Rev., Grants, etc..)

Line Item Coverage :

(Account No(s).)	101-110-52302	\$ 19,985.00
	101-110-52515	\$ (10,000.00)
	101-110-52516	\$ 15,733.14
	101-110-52517	\$ 25,000.00
	101-110-53600	\$ 8,510.00
	101-110-53618	\$ 5,283.00
	101-110-54750	\$ 4,555.00
	101-110-57507	\$ 4,280.00

I certify that the items(s) listed above is(are) appropriate and necessary for the operation of this department and that there is sufficient funds to cover the estimated cost.

Signature: Barbara Stillings

Date: 10-21-19

CERTIFICATION OF AUDITOR

I certify that the expenditure contemplated by this document is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of anticipated revenue appropriated for payment of same.



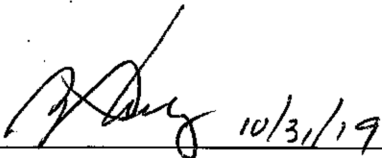
Auditor Certification

10/31/19

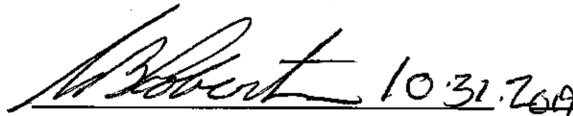
Date

APPROVAL OF THE CHRISTIAN COUNTY COMMISSION

10/31/19
Date



Presiding Commissioner



Commissioner Eastern District



Commissioner Western District

**2019 Proposed Amended BUDGET
CHRISTIAN COUNTY MISSOURI
CONSOLIDATED COURTS
FUND 101-110**

Account		2016 Actual	2017 Actual	2018 Actual	2019 Original Approved Budget	2019 Proposed Amended Budget	Projected December 31, 2019
101-110-52302	GUARDIAN AD LITEM	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 22,985.00	\$ 22,985.00
101-110-52340	COURT REPORTER	2,312.50	2,500.00	480.00	3,500.00	3,500.00	-
101-110-52430	REPAIRS & MAINTENENANCE	466.88	910.00	255.00	3,000.00	3,000.00	-
101-110-52500	ORGANIZATIONAL DUES			-	900.00	900.00	837.64
101-110-52515	JURY EXPENSE	26,020.33	43,800.74	32,984.21	60,000.00	50,000.00	45,945.00
101-110-52516	FURNISHINGS & FIXTURES					15,733.14	15,952.58
101-110-52517	PRETRIAL SERVICES					25,000.00	28,000.00
101-110-52530	PHONE	3,164.19	3,842.08	3,737.55	4,500.00	4,500.00	3,765.00
101-110-52580	MILEAGE	6,540.44	1,762.24	1,101.95	843.00	843.00	770.00
101-110-52590	TRAINING		3,005.43	6,581.06	6,000.00	6,000.00	5,345.00
101-110-53600	OFFICE EXPENSE	21,412.55	51,435.42	28,100.40	23,000.00	31,510.00	31,510.00
101-110-53605	POSTAGE	11,795.63	10,350.67	6,905.99	8,000.00	8,000.00	7,385.00
101-110-53618	SMALL EQUIPMENT		325.75	3,977.36	4,717.00	10,000.00	17,975.00
101-110-54750	EQUIPMENT	4,781.73	9,602.62	2,064.99	3,000.00	7,555.00	7,555.00
101-110-57507	COURT COSTS	6,383.88	10,092.07	7,450.26	4,500.00	8,780.00	8,780.00
	Total Consolidated Courts	\$82,878.13	\$137,627.02	\$93,638.77	\$124,960.00	\$198,306.14	\$196,805.22

**CHRISTIAN COUNTY MISSOURI
GENERAL REVENUE FUND
SUMMARY**

	2017 Year End	2018 Approved Budget	2018 Actual	2019 Proposed Budget	2019 Approved Budget
BEGINNING BALANCE	\$ 5,830,049.11	\$ 6,952,829.21	\$ 6,952,829.21	\$ 8,044,920.96	\$ 8,044,920.96
ANNUAL REVENUES RECEIVED	\$ 7,068,228.82	\$ 6,761,102.00	\$ 7,402,342.74	\$ 6,730,440.00	\$ 6,711,440.00
		\$ -			
COUNTY COMMISSION	\$ 380,397.73	\$ 462,826.00	\$ 402,239.46	\$ 354,533.00	\$ 354,533.00
COUNTY CLERK	217,450.07	234,950.00	224,640.97	246,734.00	246,734.00
ELECTIONS	96,968.06	124,150.00	84,165.62	125,837.00	125,837.00
CUSTODIAN & BUILDING	601,590.37	705,542.00	621,953.12	1,041,000.00	1,041,000.00
TREASURER	113,048.83	130,122.00	120,847.38	137,736.00	137,736.00
COLLECTOR	219,810.83	265,237.00	227,859.92	270,921.00	270,921.00
RECORDER	212,181.14	224,847.00	220,096.44	235,563.00	235,563.00
CONSOLIDATED COURTS	137,627.02	110,960.00	93,638.77	124,960.00	198,306.14
38TH CIRCUIT COURT - DIV 1	82,409.55	117,400.00	114,697.47	127,763.00	132,813.00
38TH CIRCUIT COURT - DIV 2	5,680.38	7,250.00	3,063.37	9,555.00	7,155.00
PUBLIC ADMINISTRATOR	130,464.99	142,054.00	136,561.65	149,936.00	154,532.00
PROSECUTING ATTORNEY	692,009.22	750,273.00	724,017.62	875,623.00	875,623.00
JUVENILE	448,538.59	450,138.00	434,261.58	472,659.00	472,659.00
CORONER	85,370.41	109,302.00	110,210.39	110,515.00	110,515.00
COUNTY OPERATIONS & MISC.	1,766,558.53	1,377,481.00	1,002,851.86	1,432,300.00	1,432,300.00
UNIVERSITY EXTENSION	95,605.89	95,930.00	95,850.53	95,930.00	95,930.00
EMERGENCY MANAGEMENT	185,860.34	217,967.00	192,633.39	221,262.00	221,262.00
PLANNING & DEVELOPMENT	283,829.13	290,275.00	259,800.57	306,878.00	306,878.00
AUDITOR	86,138.15	136,603.00	121,801.19	143,010.00	142,985.00
RECYCLE	103,909.49	107,828.00	95,077.74	101,193.00	101,193.00
HUMAN RESOURCES		-	-	65,420.00	65,420.00
CAMPUS SECURITY				999,881.00	999,881.00
EMERGENCY (3% of Rev by Statute)	-	205,000.00	-	205,000.00	205,000.00
GENERAL FUND (County Offices) TOTAL	\$ 5,945,448.72	\$ 6,266,135.00	\$ 5,286,269.04	\$ 7,854,209.00	\$ 7,934,776.14

General Fund
Summary

**CHRISTIAN COUNTY MISSOURI
GENERAL REVENUE FUND
SUMMARY**

	2017 Year End	2018 Approved Budget	2018 Actual	2019 Proposed Budget	2019 Approved Budget
TRANSFERS					
TRANSFER TO ASSESSMENT	\$ -	\$ 91,000.00	-	91,000.00	91,000.00
TRANSFER TO COLE	-	400,000.00	400,000.00	-	-
TRANSFER TO LEST	-	-	-	-	-
TRANSFER TO CAPITAL PROJECT	-	1,200,000.00	-	1,200,000.00	1,200,000.00
TRANSFER TO DEBT SERVICE	-	625,000.00	623,981.95	625,000.00	625,000.00
TRANSFER TO STONE HOLLOW NID				3,600.00	3,600.00
		\$ -			
TOTAL TRANSFERS	\$ -	\$ 2,316,000.00	\$ 1,023,981.95	\$ 1,919,600.00	\$ 1,919,600.00
		\$ -			
TOTAL EXPENDITURES & TRANSFERS	\$5,945,448.72	\$8,582,135.00	\$ 6,310,250.99	\$ 9,773,809.00	\$ 9,854,376.14
ENDING BALANCE	\$6,952,829.21	\$5,131,796.21	\$8,044,920.96	\$ 5,001,551.96	\$ 4,901,984.82

General Fund
Summary

**2019 Proposed Amended BUDGET
CHRISTIAN COUNTY MISSOURI
LAW LIBRARY
FUND 269**

Account		2017 Actual	2018 Approved Budget	2018 Actual	2019 Proposed Budget	2019 Amended Proposed Budget
	BEGINNING BALANCE	\$ 53,715.20	\$26,485.45	\$26,485.45	\$21,850.34	\$21,850.34
	REVENUES					
269-44110	COURT FEES - LAW LIBRARY	12,240.00	8,620.00	14,575.60	8,620.00	14,910.00
269-46611	INTEREST	76.52	69.00	53.75	69.00	24.50
	Total Revenues	\$12,316.52	\$8,689.00	\$14,629.35	\$8,689.00	\$14,934.50
	EXPENDITURES					
269-610-52515	LAW LIBRARY EXPENSES	39,546.27	20,294.00	19,264.46	9,294.00	35,800.00
	Total Expenditures	\$39,546.27	\$20,294.00	\$19,264.46	\$9,294.00	\$35,800.00
	ENDING BALANCE	\$26,485.45	\$14,880.45	\$21,850.34	\$21,245.34	\$984.84



Acknowledgement of Notice of Statutory Requirement to Comply with the Confidentiality and Privacy Provisions of the Violence Against Women Act, as Amended

Under section 4002(b)(2) of the Violence Against Women Act, as amended (42 U.S.C. 13925(b)(2)), grantees and subgrantees with funding from the Office on Violence Against Women (OVW) are required to meet the following terms with regard to nondisclosure of confidential or private information and to document their compliance. By signature on this form, applicants for grants from OVW are acknowledging that that they have notice that, if awarded funds, they will be required to comply with this provision, and will mandate that subgrantees, if any, comply with this provision, and will create and maintain documentation of compliance, such as policies and procedures for release of victim information, and will mandate that subgrantees, if any, will do so as well.

(A) In general

In order to ensure the safety of adult, youth, and child victims of domestic violence, dating violence, sexual assault, or stalking, and their families, grantees and subgrantees under this subchapter shall protect the confidentiality and privacy of persons receiving services.

(B) Nondisclosure

Subject to subparagraphs (C) and (D), grantees and subgrantees shall not—

- (i) disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees' and subgrantees' programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected; or
- (ii) disclose, reveal, or release individual client information without the informed, written, reasonably time-limited consent of the person (or in the case of an unemancipated minor, the minor and the parent or guardian or in the case of legal incapacity, a court-appointed guardian) about whom information is sought, whether for this program or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor.

If a minor or a person with a legally appointed guardian is permitted by law to receive services without the parent's or guardian's consent, the minor or person with a guardian may release information without additional consent.

(C) Release

If release of information described in subparagraph (B) is compelled by statutory or court mandate—

- (i) grantees and subgrantees shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and
- (ii) grantees and subgrantees shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.

(D) Information sharing

(i) Grantees and subgrantees may share—

- (I) nonpersonally identifying data in the aggregate regarding services to their clients and nonpersonally identifying demographic information in order to comply with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements;
- (II) court-generated information and law enforcement-generated information contained in secure, governmental registries for protection order enforcement purposes; and
- (III) law enforcement-generated and prosecution-generated information necessary for law enforcement and prosecution purposes.

(ii) In no circumstances may—

- (I) an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking be required to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee;
- (II) any personally identifying information be shared in order to comply with Federal, tribal, or State reporting, evaluation, or data collection requirements, whether for this program or any other Federal, tribal, or State grant program.

(E) Statutorily mandated reports of abuse or neglect

Nothing in this section prohibits a grantee or subgrantee from reporting suspected abuse or neglect, as those terms are defined and specifically mandated by the State or tribe involved.

(F) Oversight

Nothing in this paragraph shall prevent the Attorney General from disclosing grant activities authorized in this Act to the chairman and ranking members of the Committee on the Judiciary of the House of Representatives and the Committee on the Judiciary of the Senate exercising Congressional oversight authority. All disclosures shall protect confidentiality and omit personally identifying information, including location information about individuals.

(G) Confidentiality assessment and assurances

Grantees and subgrantees must document their compliance with the confidentiality and privacy provisions required under this section.

As the duly authorized representative of the applicant, I hereby acknowledge that the applicant has received notice of that if awarded funding they will comply with the above statutory requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

Ralph Phillips

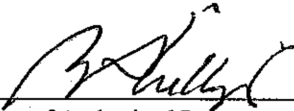
Presiding Commissioner

Typed Name of Authorized Representative

Title

(417) 582-4300

Telephone Number



10/31/2019

Signature of Authorized Representative

Date Signed

Christian County Commission

Agency Name

The Services Training Officers Prosecutors (STOP) Violence Against Women Act (VAWA) Formula Grant Program (STOP Program), promotes a coordinated, multidisciplinary approach to improving the criminal justice system's response to violent crimes against women. The STOP Program encourages the development and strengthening of effective law enforcement and prosecution strategies to address violent crimes against women and the development and strengthening of victim services in cases involving violent crimes against women. The STOP Program is administered at the federal level by the Office on Violence Against Women, Office of Justice Programs, U.S. Department of Justice and at the state level by the Missouri Department of Public Safety, Office of the Director.

Funding Opportunity Performance Period: January 1, 2020 to December 31, 2021

The STOP Program Funds are to be distributed to public and nonprofit agencies to carry out programs and projects specified under the eligible statutory purposes. States must allocate at least 25 percent of each year's grant award to law enforcement programs, at least 25 percent to prosecution programs, at least 5 percent for court programs, and at least 30 percent to nonprofit, nongovernmental victim service programs. The remainder of the funds may be spent at the discretion of the state to address the statutory program purposes of this program.

Statutory Purpose Areas

- Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women
- Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women
- Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of sexual assault and domestic violence
- Developing, installing, or expanding data collection and communication systems for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women;
- Developing, enlarging, or strengthening victim services programs;
- Developing, expanding, or strengthening programs addressing stalking;
- Supporting formal and informal statewide, multidisciplinary efforts to coordinate the response of agencies to violent crimes against women;
- Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence;
- Developing, enlarging, or strengthening programs to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault;

- Providing assistance to victims of domestic violence and sexual assault in immigration matters.

Match Requirement

State and Local units of government must provide 25% of the total project cost in cash or in-kind match.

Subgrantee Organization Eligibility Requirements

- Be a public or nonprofit organization, or a combination of such organizations.
- Comply with the applicable provisions of STOP, the Program Guidelines, and the requirements of the OJP Financial Guide.
- Maintain statutorily required civil rights statistics on victims served.
- Grantees and subgrantees shall develop a plan for implementation.
- Applicants and grantees must certify that its laws, policies, and practices do not require that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, or service of a warrant, protection order, petition for a protection order or witness subpoena, whether issued inside or outside the state.
- Applicants are discouraged from proposing projects that include activities that may compromise victim safety.

Eligible Subgrantee Organizations

State and local units of government and public and private nonprofit organizations are eligible to receive STOP funds.

Allowable Services

In general, STOP Program funds may support personnel, training, technical assistance, evaluation, data collection, and equipment costs to enhance the apprehension, prosecution, and adjudication of persons committing violent crimes against women, and enhance services that meet the needs of women victimized by violence.

**2020 BUDGET
CHRISTIAN COUNTY MISSOURI
COUNTY COMMISSION
FUND 101-010**

Account		2018 Actual	2019 Approved Budget	Projected December 31, 2019	2020 Proposed Budget	2020 Approved Budget
101-010-51110	COMMISSIONERS' SALARY	165,490.33	174,520.00	172,001.93	180,620.00	
101-010-51120	COMMISSIONER OTHER-SALARY	103,852.24	57,845.00	61,017.00	68,550.00	
101-010-51210	INSURANCE	13,847.06	22,980.00	9,000.50	24,245.00	
101-010-51220	EMPLOYERS FICA & MEDICARE	19,515.25	17,776.00	13,817.00	19,100.00	
101-010-51230	RETIREMENT	33,853.97	30,673.00	24,295.00	33,150.00	
101-010-51250	SUTA-UNEMPLOYMENT	454.39	234.00	221.62	215.00	
101-010-51260	WORKERS COMPENSATION	818.87	805.00	772.17	760.00	
101-010-52315	STUDIES FOR CO IMPROVEMENT	27,000.00	25,000.00	1,500.00	25,000.00	
101-010-52435	VEHICLE MAINTENANCE & REPAIR	-		1,500.00	1,500.00	
101-010-52500	DUES		1,000.00	39.32	300.00	
101-010-52530	PHONE	843.65	950.00	1,080.63	950.00	
101-010-52580	MILEAGE	373.87	750.00	500.00	250.00	
101-010-52590	TRAINING	5,632.09	5,000.00	1,000.00	5,000.00	
101-010-53600	OFFICE EXPENSE	30,450.33	15,500.00	4,615.00	6,500.00	
101-010-53605	POSTAGE	107.41	500.00	75.00	250.00	
101-010-53618	SMALL EQUIPMENT		1,000.00	655.00	1,000.00	
101-010-53626	FUEL EXPENSE				1,500.00	
	Total County Commission	\$ 402,239.46	\$ 354,533.00	\$ 292,090.17	\$ 368,890.00	\$ -

\$ 14,357.00 4.05%